

## AMENDMENT

**Date:** August 26, 2022

**Amendment Number:** 1

**Grant RFP:** Family Resource Center RFP

**Closing Date:** September 16, 2022, 2:00 PM CDT

**Pre-Award Manager:** George Van Hoozer

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**Agency:** Kansas Department for Children and Families

**Conditions:** Please see response to questions below

A signed copy of this Addendum must be submitted with your bid. If your bid response has been returned, submit this Addendum by the closing date indicated above.

I (We) have read and understand this addendum and agree it is a part of my (our) bid response.

NAME OF COMPANY OR FIRM: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

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It shall be the vendor's responsibility to monitor this website on a regular basis for any changes/addenda.

<http://www.dcf.ks.gov/Agency/Operations/Pages/OGC/Grant-RFP.aspx>

**DCF responses in blue.**

1. Can funds be used to create or build capacity for a Family Resource Center?

Yes

2. How are referrals identified and made to the Family Resource Center?

This process should be included and outlined in the application for your agency.

3. Is the grant award dollar amount variable based on proposed coverage area?

The maximum grant award amount is \$125,000. A budget within that maximum may be proposed or scaled to meet the needs of a coverage area.

4. Just to be clear, on the electronic copy regarding Attachment B, the Grant Budget Request, it is to be submitted separately as an Excel file rather than within pdf with the rest of the documents in the pdf, even though it is the 9th item on the checklist?

Yes - please complete the Grant Budget Request in the Excel file format and submit as a separate attachment.

5. Can you be more specific on the "signed" electronic copy? Are you referring to the places on the attachments that require a signature?

Yes - please affix the signature on the signature lines for all attachments.

6. Should the page numbers be consecutive from the first section through the last?

Yes - please number pages consecutively.

7. How do want the four sets of paper copies put together? Bound, three-hole punched, just clipped together?

Hard copies are not required if electronic versions are received by the closing date/time for application submittal. If hard copies are submitted, please clip securely (three ring binders are not required).

8. Will a statewide application be accepted? Or can we submit several applications for the DCF regions?

Proposals from a local collaborative of organizations will be considered and the bidder should describe the collaborative role(s) and service or support commitment(s). This grant will be awarded to a maximum of ten (10) organizations or agencies with site locations that may make a neighborhood, community, municipal, county or neighborhood-wide impact.

9. a. For family flex funds can gift cards for groceries or gas be given?

Gift card purchases are not allowed within the parameters of the federal funding sources for these awards (Adoption and Guardianship Incentive and Family First Transition Act Grant).

- b. If so, what kind of detailed records must be kept?

See above

- c. If not, can agency still purchase these items for families and be reimbursed?

See above.

10. a. Will NFSN standards training be provided to grantees, and will there be a fee?

Yes, we understand there are fees associated to training and certification.

- b. If there is a fee can that be included in the budget request?

Yes, include fees in your budget so those costs can be covered through this grant award.

11. a. Is training for Circle of Parents provided to grantees and will there be a fee?

No, Circle of Parent training is not being provided.

- b. If there is a fee can that be included in the budget request?

See Above

12. Is an implementation planning time allowable to request in budget to include time for community assessments?

Yes, this process should be included and outlined in the application for your agency

13. Are there any specific models or curriculum that are encouraged?

Information on approaches, models, or curriculum should be included in the proposal consistent with requirements set forth in the RFP. At this time there is no specific evidence-based model(s) required for possible approaches or partners who may wish to collaborate.

14. What supports are assumed to be provided by KSCL to grantees?

Successful bidders will be required to work with KCSL in their administrative capacity and role development regarding support, planning, implementation, assessments, training and certification processes at appropriate timeframes in their start-up and implementation.

15. Page 5 of the RFP states, “The Prevention and Protection Services provides funding to local government agencies and unified school districts; non-profit, organizations, including faith-based and community organizations; associations; health care, early childhood and childcare or family service centers for FRCs.” However, page 8 says “Grant applicant agencies must have and provide verification of their 501(c)3 status at the time of application.” Will you accept proposals from government or faith-based agencies who are tax-exempt but do not have a 501c3, such as a public library, school district, or church?

Yes. Applications are accepted from government or faith-based agencies who are tax-exempt but do not have a 501c3, such as a public library, school district, or church listed in your question. If an organization has 501(c)3 status at the time of application, that verification should be included at time of application.

16. Since this funding opportunity is new for the agency and is limited to 10 community sites, does DCF anticipate another round of funding for Family Resource Centers in the future?

It is unknown if an additional round or source of funding would become available for DCF to support more FRCs in the future. DCF submitted an investment idea through the Strengthening People and Revitalizing Kansas (SPARK) Executive Committee for consideration of federal American Rescue Plan Act funds and that investment submission is in process of review.

17. Is the applicant required to have a federally approved indirect cost rate agreement?

Yes

18. What age range is the FRC to serve?

Family Resource Centers do not have a designated age range they serve. They are community driven and for the community in which they reside. FRCs serve all families.

19. Understanding that KCSL is providing technical assistance on planning, implementation, assessments, training, and certification, how does an applicant determine the first-year budget for staffing, contracting and implementation and funding of certifications. More specifically, is there a specific time required/allowed for planning during the first year?

Include startup costs and implementation planning in your agency proposal.

KCSL will support by completing an operational assessment with resource center facilities. The intention of the assessment is to provide recommendations to support a pathway for that resource center to become a part of the National Family Support Network model.

20. In addition, what expenses would start up funds be allowed to cover?

As noted in section III of the RFP, use of funds must meet all federal and state requirements, including those contained in the Specific Terms and Conditions (Attachment F), Contractual Provisions (Attachment G) and Special Provisions Incorporated by Reference (Attachment H). These attachments can be found within the original RFP document located at: [www.dcf.ks.gov/Agency/Operations/Pages/OGC/Grant-RFP.aspx](http://www.dcf.ks.gov/Agency/Operations/Pages/OGC/Grant-RFP.aspx).

21. a. Is the applicant allowed to ask DCF for their data? Data can be found on the DCF public website. The applicant should research local and community level data to inform their agency application. FRCs serve all families.

b. If so, who does the applicant ask? See response to question 21.a.